

UNIFIED COMMITTEE FOR AFRO-AMERICAN CONTRIBUTIONS

Contract for Vendors and Exhibitors

Juneteenth Celebration

Saturday, June 16, 2012 12:00 Noon 8:00 P.M.

Setup time 10 a.m -11.a.m.

Vendor Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone: Number: \_\_\_\_\_

Address: \_\_\_\_\_ (City)  
\_\_\_\_\_ (State/Zip)

CHECK CHOICE(S) AND LIST: Food/Beverage/Retail/Craft or items for sale or display

Large Food vendor \$350 \_\_\_\_\_

Small Food vendor \$175 \_\_\_\_\_

Snack Food vendor \$350 \_\_\_\_\_

Retail Vendor Large \$225 \_\_\_\_\_

Retail Vendor Small \$125 \_\_\_\_\_

Exhibit vendor (no sales) \$75 List or describe the exhibit, items or information for display or distribution:  
\_\_\_\_\_

**Non-Profit Vendor (\$0)** No fee for space and No sales allowed, Copy of Non-profit status approval must accompany application. List information and service you will provide:  
\_\_\_\_\_

**Non-Profit Vendor (sales \$25)** Copy of Non-profit status approval must accompany application. List items you will have for sale:

**NOTE:** UCAC Juneteenth Vendor committee reserves the right to make all final decisions regarding acceptance and placement of your station. All committee approval are final and non-disputable. All fees and a Certificate of Insurance for Food vendors are required to receive approval. No vendor contract will be accepted with our ½ deposit by 1 May 2012. Final payment in full by 1 June 2012.

Each approved vendor will be supplied 1- 6 foot table – tent or covering is at the discretion of the vendor

# Rules and Regulations for Vendor, Artisan, Crafter & Exhibitor

Participation June 16, 2012 ( Rain/Shine)

- No alcohol allowed, This is a family event. No alcohol beverages are to be consumed on the property or grounds.
- Acceptance for all vendors, artisans, crafters and exhibitors ( here after referred to as vendors) will be at the discretion of the Juneteenth Vendor committee (referred to as the Committee)
- Contract are for space only . Electricity is limited to large food vendors only and by prior request, The committee will not supply extension cords, additional tables or other support equipment, nor furnish manpower needed to place trailers and equipment at assigned location. Additional Tables/Chairs can be requested prior to the event at a fee.
- Sole Placement of all vendors is at the discretion of The Committee based on space availability and limitations. Once assigned vendor may not move their location.
- It is the responsibility of each contracted vendor to clean up around the contracted assigned area and space they occupy. All Trash and debris must be placed in the proper receptacles provide throughout the grounds.
- Vendors should arrive between 10 and 11 a.m. giving ample time to locate and setup their assigned area and be ready to start by 12:00 noon. Prior approval required for earlier set up time.
- Food vendors must not leave before 8:00 P.M. Other vendor may start leave at 6 p.m.

## HOLD HARMLESS AGREEMENT

- The Juneteenth Committee will not be responsible for any equipment left on the grounds. Or for lost, stolen or damage items, equipment, nor personal accidents or injuries, etc. \_\_\_\_ initial
- All vendor stations booths, equipment, suppliers MUST be removed after 8:30 P.M.
- Sharing, trading ir selling a contracted space is strictly forbidden without prior written approval of The Committee.
- Selling or displaying items not detailed on your application list is in directed violation of this contract.

## ALL FOOD PRICES MUST BE POSTED IN PLAIN VIEW

You may sell only the foods listed on the contract

Payment in full, signed Waiver form, signed contract and initialed Harmless Agreement are required to reserve a space.

NON-COMPLIANCE OF THE RULES AS OUTLINED IN THIS CONTRACT OR IN FURTHER WRITTEN NOTICES COULD RESULT IN REMOVAL OF VENDOR WITH NO REFUND DUE.

I \_\_\_\_\_, agree to abide by all Juneteenth Celebration rules and regulations. Date: \_\_\_\_\_

# Vendor Space Contract

**WE HEREBY CONTRCT FOR VENDOR SPACE IN ACCORDANCE WITH THE FOREGOING AND WE AGREE TO COMPLY WITH THE SAID RULES AND REGULATIONS.**

**Total Amount Enclosed \$ \_\_\_\_\_**

**Signature**

**date**

**NAME: \_\_\_\_\_**

**TITLE: \_\_\_\_\_**

**ACKNOWLEDGED BY THE UNIFIED COMMITTEE FOR AFRO-AMERICAN CONTRIBUTION JUNETEENTH CIMMITTEE.**

\_\_\_\_\_  
Committee Chair

\_\_\_\_\_  
Date

Make Check(s) Payable to: UCAC  
P.O. Box 1457  
Lexington Park, MD 20653

VENDORS WILL RECEIVE A CCOPY OF THE SIGNED ACKNOWLEDGEMENT

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**FOR UCAC USE ONLY**

**Date Received: \_\_\_\_\_**

**Fee received: \_\_\_\_\_**

**Location assigned : \_\_\_\_\_**