

UNIFIED COMMITTEE FOR AFRO-AMERICAN CONTRIBUTIONS, INC.
Contract For Vendors And Non-Profit Space

Juneteenth Celebration
Saturday, June 16, 2007 Noon – 8:00 P.M
Setup time 10 A.M. – 11 A.M.

Vendor Name _____
Contact Name _____
Phone Number _____
Address _____

Check one and list the food and beverage, retail, craft or items you wish to sell:

LARGE FOOD VENDOR \$200 _____

SMALL FOOD VENDOR \$100 _____

SNACK FOOD VENDOR \$50 _____

RETAIL VENDOR LARGE \$200 _____

RETAIL VENDOR SMALL \$50 _____

ARTS & CRAFTS VENDOR \$50 _____

NON-PROFIT VENDOR Free No fee for space and no for-profit sales allowed. (vendor's table/chair)

List the free information and services you will provide. _____

NON-PROFIT VENDOR \$15 To use an 8' table and one chair. No for-profit sales allowed.

List the free information and services you will provide. _____

All fees and a Certificate of Insurance for food vendors are required in order to reserve a vendor space. Contract will not be accepted without payment by May 30, 2006. Crafters and non-profits are not required to submit a Certificate of Insurance.

Vendor Space Contract

Page 2

WE HEREBY CONTRACT FOR VENDOR SPACE IN ACCORDANCE WITH THE FOREGOING AND WE AGREE TO COMPLY WITH SAID RULES AND REGULATIONS.

Total Amount Enclosed: \$ _____
Check # _____ **Money Order** _____

Signature _____ **Date** _____

NAME _____

TITLE _____

ACKNOWLEDGED BY THE UNIFIED COMMITTEE FOR AFRO-AMERICAN CONTRIBUTIONS JUNETEENTH COMMITTEE:

Johnie Brown _____ **Date** _____

Make Check Payable To: UCAC

Mail completed contract and NON-REFUNDABLE payment to:

**UCAC
PO Box 1457
Lexington Park, MD 20653**

VENDORS WILL RECEIVE A COPY OF THE SIGNED ACKNOWLEDGEMENT

For UCAC Use Only

Date Received _____

Fee received _____

Location of Space _____

Vendor Space Contract

Page 3

Rules and Regulations for Vendor, Crafter & Exhibitor Participation June 17, 2006 (Rain or Shine)

- No alcohol allowed. This is a family event. No alcoholic beverages to be consumed on the property or grounds.
- Acceptance for all vendors, crafters and exhibitors (referred to as vendors) will be at the discretion of the Juneteenth Committee (referred to as The Committee).
- This contract is for space only for all vendors with the exception of large food vendors. Electricity is limited to large food vendors. The Committee will not supply extension cords, additional tables or other equipment, nor furnish manpower needed to place trailers and equipment. Fees apply for the use of additional tables and chairs.
- Placement for vendors is at the discretion of The Committee based on space availability and limitations. Once a space has been designated, vendor cannot move without permission of The Committee.
- It is the responsibility of each contracted vendor to clean up around the contracted space and area on a continual basis throughout the duration of the Juneteenth Celebration. All trash and debris must be placed in the proper receptacles provided throughout the grounds.
- Vendors must arrive in time to set up their assigned area and be ready to start by 12:00 Noon. Set up time is 10:00AM to 11:00AM on the day of the event. Vendors, crafters and exhibitors should arrive between 10:00AM and 11:00AM giving ample time to locate and set up their assigned area and be ready to start by 12:00Noon.
- Food Vendors must not leave before 8:00PM. All other vendors may leave at 6:00PM.

HOLD HARMLESS AGREEMENT

- The Juneteenth Committee will not be responsible for any equipment left on the grounds, or for lost, stolen or damaged items, equipment, nor personal accidents or injuries, etc. _____initial
- All booths, equipment and supplies MUST be removed after closing by 8:30PM.
- Sharing, trading or selling a contracted space is strictly forbidden without prior written approval from The Committee.
- Selling or displaying items not on detailed list is in direct violation of this contract.

All FOOD PRICES MUST BE POSTED IN PLAIN VIEW!

You may sell only the foods listed on the contract.

Payment in full, signed Waiver Form, signed Contract and initialed Hold Harmless Agreement are required to reserve a space.

NON-COMPLIANCE OF THE RULES AS OUTLINED IN THIS CONTRACT OR IN FURTHER WRITTEN NOTICES COULD RESULT IN REMOVAL OF VENDOR WITH NO REFUND DUE.

I, _____, agree to abide by all Juneteenth Celebration rules and regulations. Date _____, 2006

**ST. MARY'S COUNTY GOVERNMENT
DEPARTMENT OF
HUMAN RESOURCES**

*Randall J. Schultz, Director
Tara L. Klotz, Deputy Director*



Thomas F. McKay, President
Kenneth R. Dement, Commissioner
Lawrence D. Jarboe, Commissioner
Thomas A. Mattingly, Sr., Commissioner
Daniel H. Raley, Commissioner

LIABILITY WAIVER

User knows, understands and acknowledges the risks and hazards associated with the using of the property and hereby assumes any and all risks and hazards associated therewith. User hereby irrevocably waives any and all claims against the local government or any of its officials, employees, or agents for any bodily injury (including death), loss of property damage incurred by the user as a result of using the property and hereby irrevocably releases and discharges the local government and any of its officials, employees, or agents from any and all claims arising out of or associated with the use of the property.

PROPERTY DAMAGE

User shall pay the local government for any and all physical loss or damage to the property (including the cost to repair or replace the property) caused by, arising out of, relating to or associated with the use of the property by the user or by the user's members, employees, agents or invitees.

Signature

Date

Name of Company/Business